



PUBLIC WORKS & WATER RESOURCES
CITY OF NEWARK

220 South Main Street · Newark, Delaware 19711
302.366.7000 · Fax 302.366.7160 · www.newarkde.gov

APPLICATION FOR CONSTRUCTION IMPROVEMENT PLAN (CIP) APPROVAL

Date

APPLICANT

Name

Address

City

State

Zip Code

Telephone

Home

Business

LEGAL OWNER OF PROPERTY

Name

Address

City

State

Zip Code

Telephone

Home

Business

SITE LOCATION

NAME OF PROJECT

AREA OF PROPERTY (Acres) _____

LIMIT OF DISTURBANCE (Acres) _____

OWNER IF OTHER THAN APPLICANT

I hereby certify that I am the owner of this land on which the proposed project is situated and that the foregoing applicant, in filing a Construction Improvement Plan application for approval by the City of Newark, is acting with my knowledge and consent.

Signature of Owner _____

Date _____

ENGINEER / LAND SURVEYOR / ARCHITECT (Registered Professional in Delaware)

Name

Address

Telephone

SUBMISSION DOCUMENTS AND PROCEDURES

All applicants interested in Construction Improvement Plans should consult the Public Works and Water Resources (PWWR) Department for information regarding Construction Improvement Plan (CIP) requirements and procedures. This application should be completed and returned with submission documents to the PWWR Department in the Municipal Building at 220 South Main Street, Newark, Delaware.

APPLICATION AND REVIEW FEES All applicable fees for Construction Improvement Plan application and review are to be made payable to the City of Newark and paid in full at the time of application as follows:

APPLICATION FEE

Construction Improvement Plan Application	\$275
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REVIEW FEES

Residential Standard Plan Review	\$165/acre (\$165 minimum)
Non-residential Standard Plan Review	\$165/acre (\$165 minimum)
Storm Water Management (SWM) As-built Review	\$275
Sediment and Stormwater Management (SWM):	
Less than 1 acre	\$825
1 acre or greater	\$825 plus \$275/acre > 1
Water and Wastewater Review:	
Less than 2,000 GPD	\$550
2,000 GPD or greater	\$1,100
Individual Low Pressure Sewer System (LPSS) Pump Station Plan Review	\$275
Private Water/Sewer Pump Station (PS) Plan Review	\$1,650

F O R O F F I C I A L U S E O N L Y

INSPECTION AND SERVICES FEES All applicable fees for Construction Improvement Plan inspection and various services are to be made payable to the City of Newark and paid in full prior to receiving Certificate of Occupancy as follows:

INSPECTION FEES

Sediment and SWM Inspection (Construction Review):	
Less than 1 acre	\$1,375
1-5 acres	\$1,650
5-10 acres	\$2,200
Greater than 10 acres	\$4,400
SWM Facility Annual Inspection:	
Inspection Fee	\$165
Re-inspection Fee	\$110
Water Tapping and Inspection	
Single Family (fire tap included)	\$275
4"-6"	\$550
8" or greater	\$1,100
Cost after 100 linear feet	\$2.00/linear foot
Sewer Tapping and Inspection	
4"-6"	\$550
8" or greater	\$1,100
Cost after 100 linear feet	\$2.00/linear foot

SANITARY TREATMENT PLANT (S.T.P.) FEES

Single Family Detached Dwellings	\$1,000
Townhouses	\$833.33
Apartments and Mfg. Housing	\$666.67
Offices and Commercial	\$0.24/square foot

MISCELLANEOUS FEES

Fire Hydrant Flow Test	\$330
Water Bacteria Test:	
Normal Test	\$110 plus cost
Rush Test	\$220 plus cost
Sewer Deduct Meter (annual Fee): 5/8"-6"	\$55
Water Meter	current meter cost
Transmitter	current transmitter cost
(PWWR) Site Plan Recordation Fee [determined by New Castle County Recorder of Deeds]	County Fee + 10% admin fee
Stormwater management facility maintenance fee for city-maintained facilities:	
Per household for dry retention basin	\$600
Per household for infiltration/underground retention facility	\$1,000
Per household for wet detention basin	\$1,200
Construction Water Fee as per building value on building permit (paid with building permit)	\$15 / \$25,000 of building value